

MINUTES
Departmental Meeting
Wednesday, September 23, 2015

Welcome/Announcements/Bus Recognition

Dr. Elliot welcomed group.

Bus Recognition:

Catarineau to King	Davis to Stroud
Stroud to Hanagriff	Wilkerson to Edney
Cadena to Boggus	Fulton to Dunsford and News Reporters
McKee to Odom	Cummings to Leah Bauer
Vestal to (next meeting)	

Dr. Elliot announced ribbon cutting ceremonies tomorrow for FUSION, our new HD station located at 95.1. "On-Air" light has been installed in hallway. Plays a mix of divergent rock. Possible live broadcast from events in the future. Partnered with Bryan Broadcasting.

Kasee Smith said the National Teach Ag Day will be tomorrow, the 24th in 501 AGLS. Three universities and one high school will participate in the Webcast. At the time these minutes were typed, it was reported that eleven universities participated in the 2015 Collegiate Commercial Contest. Congratulations Texas A&M for winning this year's contest. Here is the final breakdown:

Texas A&M University	3,513 views
North Carolina State University	2,247 views
The Pennsylvania State University	1,634 views
Washington State University	1,468 views
Clemson University	1,054 views
University of Florida	1,028 views
Southern Illinois University	848 views
University of Illinois	745 views
Murray State University	667 views
Oklahoma State University	573 views
University of Idaho	548 views

Kevin Andrews gave an update on Scott Cummings. He had surgery on Monday and is doing well. Release is planned for Thursday.

Dr. Shinn announced that Dr. Martin Mulder will be here next week on Tuesday, Wednesday and Thursday. See [Attachment B](#) for his bio and itinerary.

Faculty, staff, and students are taking advantage of the dutch treat lunches with Dr. Elliot. November and December dates have been posted and are listed in [Attachment A](#).

IT Update

Dr. Murphy reported that Josh Davis was leaving ALEC the end of October to travel to Rwanda where his wife Misty has accepted a position. A search committee has been formed to fill his position. Robert Strong is the chair and Clarice is the support for the committee. A position description/announcement has been posted.

Alumni Relations/Development

Jenna reminded everyone that the virtual advisory board meeting is on October 7th. Dr. Dugas will report on the three rooms that ALEC already has funds for. They will be in this complex – location still to be determined. Will probably be a year before any movement is made. STEM Lab improvements continue at Riverside campus.

Generic brochures are in and can be picked up in her office. Grey folders are also still available.

Update on Starr Scholarship. Deadline was September 30 and money is still coming in. His ticket has been purchased and we hope that he is still unaware of the reason behind his trip.

Associate Head Reports

Undergraduate – **Attachment C**. Dr. Rutherford reminded faculty that all 289, 489, 380, course changes, study abroad, and new courses MUST go through department curriculum committee before being sent to college for approvals. Deadline to make sure it gets into catalog it must be submitted to the undergraduate curriculum committee by September 28th for the October 12th meeting with a final deadline of October 26th.

A reminder that the undergraduate curriculum is chaired by Summer Odom. Members are Odom, Leggette, Hancock, Murphrey, and Stavinoha.

Kristina Beevers will start handling course scheduling. Elke will continue room scheduling.

Extension minor – Droomgoole, Rayfield and Cadena are working on it. The minor can be awarded Fall 2016. Students, however, can earn credits toward the minor now.

Please make sure that Charlene (and Jamie as backup) is notified if your class is not meeting.

Departments will now handle the study abroad scholarship application process. Deadline for Winter and Spring are October 1st. Deadline for Summer and Fall is February 1st.

Extension. Dr. Shackelford reported that the unit has been working on new agent training, specialist academy, and program excellence academy.

Graduate – **Attachment D**. Dr. Murphy shared that Spring class schedules edits will be submitted by September 25 for a final review prior to going live on October 16th.

Valerie McKee, AGSS President, reminded everyone of the Back to School Burger Bash at the Elliot's on September 25th at 6:00 p.m. Signup sheet is online. Families welcome.

Predatory Journals

Drs. Wingenbach and Murphy presented. Brought to faculty attention that several hundred listed journals are actually unacceptable. You can use scholarlyoa.com to check on journals you are planning to use. ALEC submitted a list of publications to use during the academic analytics process. Dr. Elliot will share it with faculty to solicit edits.

Other

Kasee Smith announced that plans for the 380 trip to National FFA Convention are in the making. Ag Workers (Marcus Hall) is hosting a dinner at 7:00 on October 27th at Kingfish. Adolfo Cadena will also be attending this conference.

Megan Homeyer reminded everyone of our different social media outlets :

Facebook: www.facebook.com/alecaggies
Twitter: [@ALECaggies](https://twitter.com/ALECaggies)
Instagram: [@ALECaggies](https://www.instagram.com/ALECaggies)
YouTube: www.youtube.com/ALECaggiesTV

Travel Request Form Deadlines

Domestic (30 days prior to trip): e.g., travel November 1, 2015 due by October 1, 2015

International (60 days prior to trip): e.g., travel November 1, 2015 due by September 1, 2015

Upcoming Events

October 7, Virtual Board Meetings

- Lunch at Noon
- Combined Boards at 1:00 to 2:00
- Break 2:00 – 2:30
- External Advisory Board -- 2:30 to 3:30
- Internal Advisory Board -- 2:30 to 3:30

October 26-30, National FFA Convention, Louisville, KY

November 16-20, ACTER/ACTE, New Orleans, LA

November 26-27, Thanksgiving Holiday

Upcoming Departmental Meetings

October 22, 2:00 refreshments, 2:15 meeting, 129 AGLS

November 11, 2:00 refreshments, 2:15 meeting, TBD

December 10, 7:45 bkfst, 8:15 meeting, 129 AGLS

ALEC Departmental Meeting
September 23, 2015

1. Congratulations, Thank You, and Welcome
 - a. **Dr. Billy McKim** was recognized by the Faculty, Staff & Advisor Veteran Support Recognition Program as an inspiration, mentor, confidante and a positive influence to student veterans.
2. Announcements
 - a. Recent ALEC (AGSC) undergraduate **Ian Sprouse** has been chosen by the U.S. Department of State for an internship in the spring with the Bureau of African Affairs at the embassy in The Gambia before he starts his MS at Cornell.
3. Publications/Presentations
 - a. **Odom, S. F., & McKee, V.** Outcomes of a service learning project for students enrolled in an undergraduate personal leadership course. Outstanding Research Poster at the *Association of Leadership Educators* Conference, Washington, D.C.
Western Region AAAE, September 14-16, 2015
 - b. *Descriptive Survey Analysis of Student Teacher and Cooperating Teacher Relationships: An Examination of Paired Data.* Presentation. **Kasee L. Smith**, Texas A&M University, **Jason McKibben**, Texas A&M University, **John Rayfield**, Texas A&M University.
 - c. *The Relationship Status is Complicated: A Qualitative Examination of Thoughts on the Student Teacher Cooperating Teacher Relationship from Both Perspectives.* Presentation. **Kasee L. Smith**, Texas A&M University, **Jason McKibben**, Texas A&M University, **John Rayfield**, Texas A&M University.
 - d. *Top Agricultural and Natural Resources Issues in Hawaii.* Presentation. **M'Randa R. Sandlin**, University of Hawai'i at Mānoa.
 - e. *A Case Study of the Home Visit: The Power of Personal Connection.* Distinguished Research Poster. **Anna Bates**, Texas Tech & Texas A&M, **Theresa Pesl Murphrey**, Texas A&M University, Jon Ulmer, Texas Tech University, Scott Burris, Texas Tech University.
 - f. *Aligning the Educational Foci in a College of Agriculture: Gaining Student Feedback.* Research Poster. **M'Randa R. Sandlin**, University of Hawai'i at Mānoa. Kahai Perez, University of Hawai'i at Mānoa.
 - g. *Visualizing the Analysis: Using Infographics to Augment Critical Thinking Skills.* Innovative Ideas Poster. **Holli Leggette**, Texas A&M University.
 - h. *Using a Private Facebook Page as Virtual Collaboration for a Cohort of Student Teachers.* Distinguished Innovative Ideas Poster. **Kacie F. Gallegos**, Texas A&M University, **Courtney P. Overstreet**, Texas A&M University, **Kasee L. Smith**, Texas A&M University, **John Rayfield**, Texas A&M University.
 - i. *Using Kolb's Learning Style Inventory as a Tool for Agricultural Education Student Teachers.* Innovative Ideas Poster. **Lesleigh R. Bagley**, Texas A&M University, **Kasee L. Smith**, Texas A&M University, **John Rayfield**, Texas A&M University.
4. Grant Management 101(should provide 3 out of 4 of these to the Department – meaning faculty become managers or facilitators of the grants).
 - a. Salary Savings (100% to Department [50% - Department] and PIs [50%] – restricted discretionary)
 - b. Indirect (40% to be split 60/40 between Department and PIs - discretionary)
 - c. Personnel (project director, support staff, GTAs, etc.)
 - d. Operations (e.g., travel, supplies, copying, printing, etc.)
 - e. Funded:
5. Dutch treat lunch with Dr. E. – Contact Debbie King to schedule and leave a contact number (for rescheduling):
October 1, 2, 6, 16, 19, 20, 22, 23; November 4, 5, 6, 9, 10, 11, 12, 23, 24, 25; December 1, 2, 3, 4, 8, 9, 10, 11, 14, 15, 21, 22, 23.



Featured Speaker and Invited Guest

Martin Mulder PhD

Professor and Head of the Chair Group of Education and Competence Studies, Wageningen University, the Netherlands

Martin Mulder is currently Professor and Head of the Chair Group of Education and Competence Studies at Wageningen University.

Martin Mulder is Editor-in-Chief of The Journal of Agricultural Education & Extension, a Taylor & Francis Group.

Dr. Mulder has experience in the Dutch public schools, as a curriculum developer, and teacher trainer. He taught research methodology and statistics and was appointed a VET expert at the Netherlands Organization for Teacher Training in Vocational and Technical Education.

Professor Mulder joined the Department of Curriculum Technology in the Faculty of Educational Science and Technology at the University of Twente and has held the post of Assistant-Associate Professor in the Department of Educational Organization and Management at the University of Twente.

He was seconded as a European National Expert at Cedefop, Area A (Research), Thessaloniki, Greece from 2004–05.

Professor Mulder holds honors and awards from St Petersburg University, the Rural Development Agency, Republic of Korea, and the Training Award from the Dutch Association of Training Professionals. He is an Honorary Fellow of the Vocational Education and Training Network of the European Educational Research Association and a member of the Academic Board of NCOI

Join Professor Mulder in a special series of seminars

September 29

Brown Bag, 11:40 am – AGLS 129

“2030 Visioning and Adjusting to Anticipated Needs”

September 30

Brown Bag, 11:40 am – AGLS 200

Promotions and Tenure: the challenges for social science faculty in a “science” based environment

Drs. Reed, Rosson, Ellis, and Wingenbach will serve as a reaction panel

October 1

Seminar, 2:20 pm – 3:45 pm -- AGLS 129

“Author’s workshop: (Publishing, impact factors, the Hirsch-index, the Relative Impact for all social sciences)”



Agenda
Undergraduate Faculty Meeting
Wednesday, September 23, 2015, 8:15 a.m.
AGLS 129

1. Undergraduate Curriculum

- a. Curriculum committee: Summer Odom, chair, ALED; Holli Leggette, AGCJ; JP Hancock, AGSC; Theresa Murphrey, TEI; Reid Stavinoha, USAL;
- b. Kristina Beevers - course scheduling, Elke Aguilar - room scheduling
- c. All 289, 489, 380, course changes, study abroad, and new courses **MUST** go through department curriculum committee before being sent to college for approvals.
 - i. For 2016-2017 catalog, all paperwork must be submitted by 10/26.
 - ii. All dates listed below
- d. Extension Minor - Droomgoole & Rayfield, Cadena will serve as advisor
 - i. Developing promotion materials
 - ii. Enrollment begins Fall 2016.

2. Classroom policies

- a. If you must cancel class, notification must be provided to Charlene. Peer Advisors will post a notice on your door.
- b. Attendance verification - please complete, this directly impacts student's financial aid.

3. HIE funding

- a. Study Abroad scholarship application process for funds designated for high impact global learning programs has been turned over to the departments. Deadline for Winter Break and Spring programs will be **October 1**. Deadline for Summer and Fall programs will be **February 1**. Application will be available via Qualtrics.
- b. Faculty requests will be available through Qualtrics.

4. Student representation - COALS Council

- i. VP Public Relations - Callie Henley AGCJ/ANSC
- ii. VP Programs - Whitney Green ALED/AGCJ

Links to Remember

Travel away from campus for all students, https://studentactivities.tamu.edu/app/form_travel

Upcoming Dates to Remember

Change of Major for AGCJ, ALED, USAL - LED due Oct. 10

Mid-semester grades due Oct. 19

Pre-Registration begins Nov. 12

Q-drop and Withdraw Deadline Nov. 20

AGCJ Workgroup Meeting September 24, 2:00 p.m., AGLS 266

AGSC Workgroup Meeting October 1, 11:30 a.m., AGLS 200

ALED Workgroup Meeting October 19, 2:00 p.m., AGLS 255

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International (60 days prior to trip): e.g., travel December 1, 2015 due by October 1, 2015

ALEC Undergraduate Curriculum Committee Deadlines							
Dept. Comm Deadline	Dept. meeting	College UPC Deadline	College UPC meeting	UCC Deadline	UCC Meeting	Faculty Senate Deadline	Faculty Senate Meeting
9/28/15	10/12/15	10/29/15	11/5/15	11/20/15	12/4/15	12/18/15	1/25/16
10/26/15	11/9/15	11/25/15	12/3/15			1/26/16	2/15/16
11/30/15	12/14/15			1/22/16	2/5/16	2/15/16	3/14/16
1/4/16	1/11/16	1/28/16	2/4/16	2/19/16	3/4/16	3/14/16	4/11/16
1/25/16	2/8/16	2/25/16	3/3/16	3/18/16	4/1/16	4/11/16	5/9/16
2/29/16	3/14/16	3/24/16	3/31/16	4/22/16	5/6/16	5/9/16	6/13/16
3/28/16	4/11/16	4/28/16	5/5/16	5/20/16	6/3/16	6/13/16	7/11/16
4/25/16	5/9/16	5/26/16	6/2/16	6/17/16	7/1/16	7/11/16	8/8/16
5/31/16	6/13/16	6/23/16	6/30/16	7/22/16	8/5/16	8/8/16	9/12/16

The college’s Undergraduate Program Council meets the first Thursday b of each month. Agenda items are due the Thursday the week before the meeting. Dawn Kerstetter posts the agenda items prior to the meeting at <http://agrilife.org/collegecouncils/gpc/upc/> .

The deadline for the 2016-17 Catalog will require items to have Faculty Senate approval by the December 2015 meeting. A representative from the program/course should plan to be present for the College, University and Faculty Senate meetings to answer any questions about the course or other curriculum change going before those groups.

Graduate Program
Associate Head Report – September 23, 2015

1. Important Information and Dates & Deadlines

- a. Upcoming Graduate Faculty meetings scheduled for October 15, 1:30 pm, AGLS 129; November 9, 10:00 am, AGLS 129. December meeting scheduled if need.
- b. Spring 2016 Class Schedule -- Edits will be submitted **by September 25** for a final review prior to going live October 16.
- d. Spring 2016 Admission deadline – October 1, 2015. **ALEC Admission review cycles have been changed. The new Deadlines to Submit complete admission packets are; January 2, April 1, and October 1.** Graduate Faculty -- Please inform all students/applicants you have been working with of these new dates.
- e. Last day to conduct defense of thesis or dissertation is October 16 to graduate this fall.
- f. Jenna announced new department brochures are available. Clarice has gathered a stack for her office for distribution as need. Graduate Faculty -- If you wish to obtain some for your recruitment purposes, you may visit Clarice as well.
- g. **AGSS Back-to-School Burger Bash – September 25, 6:00 pm, at the Elliot's.** Mark your calendar to attend!

2. D@D Information

- a. Technology-Enhanced Instruction (TEI) group met last week and collected ideas/suggestions for changes on the D@D recruitment brochure. Those suggestions will be provided at October Graduate Faculty meeting and at the Joint faculty meeting held at the May 2016 national conference.

3. Graduate Curriculum Committee meetings – **No Report**

- a. Chair, Gary Briers
- b. Purpose: Review all new course requests, and other proposed curriculum items.
- c. Committee meets on an as need basis.

4. Graduate Curriculum Research Committee -- **No Report**

- a. Chair, Billy McKim
- b. Purpose: Evaluate/review the ALEC graduate research sequence and current advising documents for each program.
- c. Work will begin to engage outside assistance in a restructuring of the entire graduate program, to include the research sequence. Initial steps include seeking assistance from the CTE, with an expected discussion to take place with CTE by the Fall Semester.

Upcoming Events/Dates

October 7, 2015 - Virtual Board Meetings – Lunch at noon – afternoon meetings
October 14-17, 2015 – International Leadership Association, Spain
October 15 – Graduate Faculty Mtg, 1:30 pm, AGLS 129
October 26-30, National FFA Convention, Louisville, KY
November 9 – Graduate Faculty Mtg, 10:00 am, AGLS 129
November 16-20, ACTER/ACTE, New Orleans, LA
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