

MINUTES
Departmental Meeting
Wednesday, April 22, 2015
2:00 to 3:30
129 AGLS

1. 2:00 – 2:15 Welcome/Announcements/Bus Recognition Elliot
(See Attachment A for Elliot’s Report)

Congratulations to Dr. Dunsford for receiving her 20 year recognition pin and to Dr. Dromgoole for receiving his 30 year pin.

Congratulations to Dr. Gary Briers for being inducted into the Chancellor’s Academy of Teacher Educators at the Chancellor’s Century Council dinner which was held in Austin. No more than one award per institution is given each year.

Aggie Reps were awarded over \$1500 in grants recently.

Paperwork has been finalized for Dr. Tobin Redwine to assume the position of Assistant Professor.

Dr. Cummings introduced Dr. Phillip Shackelford who is joining the Unit as an Assistant Professor and Extension Specialist. His focus will be program development, teaching effectiveness, and volunteer management.

As noted on Attachment A, Dr. Elliot made over 25 development visits from the beginning of March to the end of April.

The Department had in excess of 29 different publications/presentations since the March departmental meeting. This number is more than most departments have in an entire year.

The following bus/van/trucker/wrecker presentations were made:

- Stroud to Norgaard
- Gunnels to Shackelford
- Fulton to Murphrey
- Kubecka to Strong (J)
- Kujawski to McKim
- Elliot to Bobbitt
- McCorkle
- Hanagriff to Whiting
- Payne (T)

2. 2:15 – 2:30 Thought for Food Presentation Brown/Whiting/Thompson

Taya Brown, Juan Whiting and Shiva Thompson made an excellent presentation on their entry for the Thought for Food competition. The team also consisted of Levi Brewer, Nathaniel Haight, and Andrew McArdle. Competition was with 336 other student teams from over 300 universities in 51 countries. The team placed in the top ten and are currently seeking funding to send two team members to Rwanda for data collection and site preparation. The theme for the competition was to address global food insecurity and to develop solutions that would sustain and easily be replicated world-wide.

Dr. Elliot thanked the team for their work and commented that this type of research is exactly what the new building will be designed to handle.

3. 2:30 – 2:35 Final Review: Strategic Plan/SWOT/Expectations and Aspirations Microburst Leaders*
Tabled until May meeting.

Approval Needed

*SWOT Diversity – Pina

Completed and Approved

*SWOT Engagement/Service – Vestal

*SP Teaching - Rutherford

*SP Research and Graduate Report – Murphy/McKim

*SWOT Research – Rayfield

*SWOT Teaching – Moore

*Expectations and Aspirations – Briers

*SP Scholarship/Engagement – Hanagriff

*SP Extension – Coppernoll

*SWOT Extension – Dromgoole

4. 2:35 – 3:00 Associate Department Heads Updates Cummings/Rutherford/Murphy
Extension/Cummings – introduced Dr. Shackelford again. Reported that Kevin
Andrews is working on a visualization project which will show data in a new way.

Undergraduate/Rutherford (See Attachment B). Interviews for the two new
advisors are scheduled for tomorrow. Two will be in person, others by Skype.

Graduate/Murphy – (See Attachment C). Applications for June 1 deadline are still
coming in. D@D group met on April 10 and recommended that all 21 applicants
be admitted. Graduate curriculum research committee met today to discuss the
graduate research sequence. Group broadened their mission. They will engage
outside help in restructuring the entire graduate program. They hope to have this
plan in place by start of Fall classes.

Other

James Sledd informed the group that AGSS has elected the new 2015-16 officer
team. The current team will continue to finish the semester while providing a
transition period for the new officers. The new AGSS officers are;

- President- Valerie McKee
- VP- Dottie Cook
- Secretary- Brittney Postert
- Treasurer- Kelby McCorkle

5. 3:00 - 3:30 Faculty Meeting Elliot
Post Tenure Review
See Attachment E.

Travel Request Form Deadlines

Domestic (30 days prior to trip): e.g., travel May 1, 2015 due by April 1, 2015
International (60 days prior to trip): e.g., travel June 1, 2015 due by April 1, 2015

Upcoming Events

May 19-22, AAAE

July 12-15, ALE

Upcoming Departmental Meetings

May 27. All meetings at 2:00 in 129 AGLS

ALEC Departmental Meeting
April 22, 2015

1. Congratulations, Thank You, and Welcome
 - a. **Dr. Deb Dunsford** received a Texas A&M 20-year recognition pin.
 - b. The Board of Regents accorded **Dr. Alvin Larke, Jr.** the rank of Professor Emeritus of Agricultural Leadership, Education, and Communications effective February 2015.
 - c. **Dr. Gary Briers** was inducted into the Chancellor's Academy of Teacher Educators at the Chancellor's Century Council dinner in Austin.
 - d. **Dr. Tobin Redwine** was a featured speaker at the 2015 SLOT Conference in March, presented by MSC Aggie Leaders of Tomorrow.
 - e. **Dr. Tobin Redwine** represented the College of Agriculture & Life Sciences as a panelist at the Aggiebound conference, presented by the Office of Admissions
 - f. **ALEC Aggie Reps** (Advisors Reid Stavinoha and Tobin Redwine) were awarded a \$1000 COALS Student Council Organization Development Grant and a \$500 Monsanto Student Organization Grant.
 - g. **Dr. Darrell Dromgoole** received a 30-year Service Commendation from Texas A&M AgriLife Extension Service and the Texas A&M System.
2. Announcements
 - a. **Dr. Philip Shackelford** joined the Organizational Development Unit as an Assistant Professor & Extension Specialist on April 1, 2015. Philip will be focusing his efforts on program development, teaching effectiveness, and volunteer management.
 - b. **Chris Bielecki** is now at the USDA's Foreign Agricultural Service as a Foreign Service Officer. He'll be in Washington D.C. for the next 16 months before heading out to his (TBD) Post. He wants to sincerely thank ALEC's faculty, staff, and students for a very enjoyable three years. Feel free to contact Chris at Christopher.Bielecki@fas.usda.gov
3. Elliot's Development Visits
 - a. 03/02 Ben Downs, BCS
 - b. 03/02 Mary Mike, BCS
 - c. 03/04 Col. Charles Edwards, BCS
 - d. 03/05 Jim Lanning, BCS
 - e. 03/05 Dock Burke, BCS
 - f. 03/16 Raford Hargrove, Abilene
 - g. 03/16 Amy McDonald, Dublin
 - h. 03/17 Miles Hargrove, DFW
 - i. 03/17 Geddie Hargrove, DFW
 - j. 03/30 Sally Murray, Lubbock
 - k. 03/30 Carolyn Sowell, Lubbock
 - l. 03/30 Steve Verett, Lubbock
 - m. 03/30 Nathan Boardman, Lubbock
 - n. 03/31 Eddie McBride, Lubbock
 - o. 03/31 Sue Braune, Lubbock
 - p. 03/31 Van May, Lubbock
 - q. 04/07 Leroy & Nancy Shafer, Houston
 - r. 04/07 Jack Lyons, Houston
 - s. 04/07 Steve & Kay Stevens, Houston
 - t. 04/07 Hap Hunnicutt & Chrissy Wilson, Houston
 - u. 04/07 Jerry & Ann Crews, Houston
 - v. 04/07 Joel Cowley, Houston
 - w. 04/14 Aaron Alejandro, Austin
 - x. 04/20 Lloyd Shoppa, El Campo
 - y. 04/20 Jimmy Roppolo, El Campo
 - z. 04/20 Jessica Rumbaugh, El Campo
4. Publications/Presentations
 - a. **Leggette, H. R., Jarvis, H., & Walther, D.** (In press). Developing writing identity in an advanced agricultural communications media writing course. *Journal of Applied Communications*
Accepted for presentation at the NACTA Conference in June in Athens Georgia:
 - b. **Redwine, T. D., Rutherford, T., & Wingenbach, G.** (2015). Distinct viewpoints of change as a result of study abroad. (Oral presentation)
 - c. **Leggette, H., Lane, K., Murphrey, T., & Redwine, T.** (2015). Agricultural Media Writing Students' Self-Perceptions of their Writing Abilities (Oral presentation)
 - d. **Redwine, T. D., Rutherford, T., & Wingenbach, G.** (2015). Toward a concentric model of change: Completing a model of holistic human development. (Poster)
 - e. **Redwine, T. D., & Rutherford, T.,** (2015). Needs and expectations of stakeholders for an agricultural academic department website. (Poster)
 - f. **Redwine, T. D., & Stavinoha, M. R.,** (2015). The road less traveled: Theory and practice of advising non-traditional students. 2015 University Advisors and Counselors' Symposium
 - g. **Prather, B., Leggette, H. R., & Rutherford, T.** (Accepted). Investigating students' experiences at a professional development conference. (Poster)
 - h. Lewallen, C., **Murphrey, T. P., & Leggette, H. R.** (Accepted). An examination of agritourism in action: Teachers' perspectives of an on-farm experience. (Oral presentation)
 - i. **Leggette, H. R., Lane, K., Redwine, T., and Murphrey, T. P.** (Accepted). Agricultural media writing students' self-perceptions of their writing abilities. (Oral presentation)
 - j. **Mobly, M., Hill, J., Stewart, A. Y., Bishop, D. M., & McKim, B. R.** (2015, February). An experiment of access-point intercept survey incentives. Oral presentation at the 2015 Annual Meeting of WERA1010: Error Reduction in Rural and Agricultural Experiments. Tucson, AZ.
 - k. **Stewart, A. Y., Bishop, D. M., Mobly, M., Hill, J., & McKim, B. R.** (2015, February). Testing return modes of home-delivered questionnaires. Oral presentation at the 2015 Annual Meeting of WERA1010: Error Reduction in Rural and Agricultural Experiments. Tucson, AZ.

- l. **Stewart, A. Y., Bishop, D. M., Mobly, M., Hill, J., McKim, B. R., & Piña, M.** (2015, February). Establishing an interdisciplinary network to bridge opportunities for undergraduate research through sequenced instruction. Oral presentation at the 2015 Annual Meeting of WERA1010: Error Reduction in Rural and Agricultural Experiments. Tucson, AZ.
- m. **McKim, B. R., Stewart, A. Y., & Bishop, D. M.** (2015, August). An experiment testing variations of the home delivery survey method. Proceedings of the 2015 Annual Meeting of the Rural Sociological Society. Madison, WI.
- n. **Farias, K., McKim, B. R., Stewart, A. Y., & Hernandez, F.** (2015, August). Using video diaries as an alternative to mail diaries: Engaging Millennials in hard-to-reach populations. Proceedings of the 2015 Annual Meeting of the Rural Sociological Society. Madison, WI.
- o. **McKim, B. R., Specht, A. R., & Stewart, A. Y.** (2015, June). A systems approach to fostering a collaborative experience for teaching research: A case study. Abstract and poster presentation at the 2015 NACTA Conference. Athens, GA.
- p. **McKim, B. R., Specht, A. R., & Stewart, A. Y.** (2015, June). Video ethnography: An approach to collecting, archiving, and sharing data and results. Abstract and oral presentation at the 2015 NACTA Conference. Athens, GA.
- q. **McKim, B. R., Specht, A. R., Walker, T., Walther, D., Homeyer, M., & Guerrero, M.** (2015, June). Making agriculture relevant: Categorizing Texas consumers' food-related knowledge, attitudes, and behavior. Abstract and oral presentation at the 2015 NACTA Conference. Athens, GA.
- r. **Froebel, L., McKim, B., Leggette, H., & Alvarado, C. Z.** (2015). Poultry products in grocery sales circular advertisements appeal to consumers. Oral presentation at the meeting of Poultry Science Association, Louisville, KY.
- s. **Froebel, L., McKim, B., Leggette, H., & Alvarado, C. Z.** (in press). Poultry products in grocery sales circular advertisements appeal to consumers. [Special supplement: Abstract]. Poultry Science Journal.
- t. **Cummings, S. R., Andrews, K. B., Weber, K. M., & Postert, B.** (in press). Developing Extension professionals to develop Extension programs. Journal of Human Sciences and Extension.
- u. **Kevin Andrews** has been appointed to the planning committee for the Joint Council of Extension Professionals (JCEP) Public Issues Leadership Workshop (PILD), held annually in Washington, DC.
- v. **Andrews, K. B.** (2015, May). Introducing Texas Target Communities: Making good on missed connections. Presentation at the annual conference of the National Association of Community Development Extension Professionals.
- w. **Andrews, K. B.** (2015, May). There's beer served at this session – Seriously! Presentation at the annual conference of the National Association of Community Development Extension Professionals.
- x. **Strong, R.** (2015). Experiential learning. The Sage Encyclopedia of Educational Technology (pp. 284-286). Thousand Oaks, CA: Sage
- y. Harvesting Resources from the Educational Excellence web site – **Elliot, Edney, Hanagriff, Harlin, Moore, Rayfield.** VATAT Professional Development Conference July 2015
- z. IMS Resources to help Teachers assist Students in CDEs and LDEs – **Edney & Hanagriff.** VATAT Professional Development Conference July 2015.
- aa. **Murphrey, T., Odom, S., & Sledd, J.** An Examination of University Agricultural Education Faculty Attitudes toward the Implementation of High Impact Learning Experiences. Accepted for presentation at the 2015 National AAAE Research Conference.
- bb. **Murphrey, T., Odom, S., McKee, V., & Christiansen, C.** (2015). A Qualitative Examination of Success Factors for Tenure-Track Women Faculty in Postsecondary Agricultural Education. Accepted for presentation at the 2015 National AAAE Research Conference
- cc. **Salazar, V. K., Rutherford, T., Briers, B., Lacewell, R., & Redwine, T.** (Accepted). Agricultural policy influencers' preferred methods of communication: Helping educators prepare student to impact agricultural policy. Poster presentation at North American Colleges and Teachers of Agriculture Conference, Atlanta, GA
5. Grant Management 101(should provide 3 out of 4 of these to the Department – meaning faculty become managers or facilitators of the grants).
 - a. Salary Savings (100% to Department [50% - Department] and PIs [50%] – restricted discretionary)
 - b. Indirect (40% to be split 60/40 between Department and PIs - discretionary)
 - c. Personnel (project director, support staff, GTAs, etc.)
 - d. Operations (e.g., travel, supplies, copying, printing, etc.)
 - e. Funded:
 - i. Developing a Behaviorally-Anchored Critical Thinking Assessment. HEC Proposal Submitted- \$149,702. **Dr. Barry Boyd and Dr. Jennifer Strong**
 - ii. Understanding Consumer Preferences to Develop Marketing and Promotional Materials for the Texas Shrimp Association. Texas Department of Agriculture award \$70,0000. **Dr. Roger Hanagriff**
6. Dutch treat lunch with Dr. E. – Contact Debbie King to schedule and leave a contact number (for rescheduling): April 23, May 4, 5, 6, 12, 13, 14, 15, 26, 27, 28, 29.

Agenda
Undergraduate Faculty Meeting
Monday, April 13, 2015, 3:00 p.m.
AGLS 129

1. Academic Advisor search update – Gary Briers
 - a. Identified 6 candidates
2. Zero Semester Credit Hour (ZSCH) Courses
 - a. AGLS piloting with NFSC & BAEN
 - b. Only applies to variable credit courses, predominantly being used for internships, research, and field experience courses.
 - c.
3. AGLS Honors
 - a. College –wide honors program focused on Grand Challenge areas
4. Aggies Commit
 - a. University is looking for student nominations to spotlight
 - b. Aggiescommit.tamu.edu (<http://aggiescommit.tamu.edu/Undergraduate-Spotlight>)
5. Summer courses
 - a. Courses funded for Summer 2015
 - i. AGCJ 281, 305, 306, 307
 - ii. ALED 202, 301, 340, 424
 - b. All courses will be offered DE or developed for future DE delivery
6. Undergraduate Degree planner
 - a. March 1-Sept 30
 - b. Holds placed on Oct 1
7. Course fees
 - a. Field Trip fees - Field trip costs for faculty/instructor and students may include transportation, lodging, meals, admission fees, and other direct costs of providing the trip. The fee also may include a reasonable amount for administrative charges and contingencies such as medical care, unexpected transportation changes, or other emergencies.
 - i. International field trip
 - ii. Must register with study abroad
 - iii. Budgeting/logistics are NOT handled by study abroad
 - b. Distance Education fees
 - i. Fee increase has been requested (\$99 - \$199/credit)
 - ii. Only applied to 700 level courses
 - iii. 599 courses are online web courses, not DE
8. Upcoming deadlines
 - a. Summer 2016 Study Abroad programs – proposal due May 1, 2015
 - b. Field trip fees
 - i. July 1 for a fall semester;
 - ii. October 1 for a spring semester
 - iii. April 1 for a summer term.
 - c. Weaveonline
 - i. Edits to findings 8/1/15
 - ii. Action plans and analysis 9/1/15
 - iii. Cycle closes 10/1/15

Links to Remember

Travel away from campus for all students

https://studentactivities.tamu.edu/app/form_travel

Upcoming Dates to Remember

Pre-Registration begins April 9-24

Q-drop and Withdraw Deadline April 21

Travel Request Form Deadlines

Domestic (30 days prior to trip): e.g., travel June 1, 2015 due by May 1, 2015

International (60 days prior to trip): e.g., travel July 1, 2015 due by May 1, 2015

ALEC Undergraduate Curriculum Committee Deadlines							
Dept. Comm Deadline	Dept. meeting	College UPC Deadline	College UPC meeting	UCC Deadline	UCC Meeting	Faculty Senate Deadline	Faculty Senate Meeting
4/8/15	4/22/15	4/30/15	5/7/15	5/29/15	6/12/15	6/17/15	7/13/15
5/19/15	5/27/15	6/4/15	6/11/15	6/26/15	7/10/15	7/15/15	8/10/15
6/10/15	6/24/15	7/2/15	7/9/15	≈7/25/15	≈8/8/15	≈8/13/15	≈9/8/15

The deadline for the 2015-2016 Catalog has passed (items for that catalog must have been approved by Faculty Senate at its December 2013 meeting).

The college's Undergraduate Program Council meets the Thursday before the second Friday of each month. Agenda items are due the Thursday the week before the meeting. Theresa Nemec now posts agenda items on a website prior to the meeting at <http://agriflife.org/collegecouncils/gpc/upc/> .

The deadline for the 2016-17 Catalog will require items to have Faculty Senate approval by the December 2015 meeting. Therefore, items must be in to the department committee absolutely no later than the August 2015 meeting.

A representative from the program/course should plan to be present for the College, University and Faculty Senate meetings to answer any questions about the course or other curriculum change going before those groups.

Graduate Program
Associate Head Report – April 22, 2015

1. Important Information and Dates & Deadlines
 - a. Admission Decisions for summer or fall 2015 February 1 review have been determined. Applications for the June 1 review are coming in. The Graduate Faculty meeting date for June 1 Admission Discussion is scheduled for June 8, 1:30 pm, AGLS 200.
 - b. Pre-registration for Summer and Fall is taking place now.

2. D@D Information
 - a. Joint faculty are in the process of reviewing application materials for Cohort 7. Joint faculty members have two opportunities to attend a meeting to discuss the applicants. The April 10 meeting resulted in an informal recommendation that all 21 applicants be admitted. Another meeting is scheduled for April 24. The TAMU MGMT team will meet with TTU MGMT Team May 7 by Skype to formally vote on admission to the program. Applicants will be notified by letter by the end of May.
 - b. Reminder -- Cohort 6 and joint faculty will be meeting again at the AAAE National Conference in San Antonio. The TAMU/TTU dinner is on Wednesday May 20, 6:30 pm, at the Iron Cactus Mexican Grill for \$15.00. LATE registration is available.

3. Graduate Curriculum Committee meetings
 - a. Chair, Gary Briers
 - b. Purpose: Review all new course requests, and other proposed curriculum items.
 - c. Committee meets on an as need basis.

4. Graduate Curriculum Research Committee
 - a. Chair, Billy McKim
 - b. Purpose: Evaluate/review the ALEC graduate research sequence and current advising documents for each program
 - c. The committee met this morning and has broadened their mission. We will engage outside assistance in a restructuring of the entire graduate program, to include the research sequence. Initial steps include seeking assistance from the CTE, with an expected completion date before the Fall Semester.

Upcoming Events/Dates

Graduate Faculty meetings – May 8, 9:00 am, AGLS 129
Graduate Faculty/Admissions mtg – June 8, 1:30 pm, AGLS 200
AAAE Conference/D@D Meeting – May 19-22, 2015, San Antonio

Annual Review/Post-Tenure Review Report

2014

College	Dept	Number of Tenured Faculty Reviewed (Including College Administrators, Except Dean)	Number and Names of Tenured Faculty that are University Administrators (Were not Reviewed at Department or College Level)	Number and Name of Tenure Faculty not Reviewed and Reasons (Excluding University Administrators)	Number Receiving Satisfactory or Favorable Review	Number and Names Receiving Unsatisfactory or Unfavorable Review for the First Time	Number and Names Receiving Unsatisfactory or Unfavorable Review for the Second Successive Time	Number and Names Receiving Unsatisfactory or Unfavorable Review for the Third Successive Time [Number Triggered for Professional Review Plan (Formal Post-Tenure Review Processes)]	Number and Names Placed on a Professional Development Plan	Number and Names Already on a Professional Development Plan	Number and Names Successfully Completing a Professional Development Plan	Number and Names Dismissed or Retired (as a Result of a Negative Review)
AGLS	ALEC	10	0	0	10	0	0	0	0	0	0	0